



PARENT PAYMENT ARRANGEMENTS PREP - 2021

Dear Parents/Guardians,

Serpell Primary is looking forward to another great year of teaching and learning and would like to advise you of *Serpell Primary's* parent payment arrangements for 2021.

Please find attached the fee schedule for 2021 and instructions for ordering.

Serpell Primary makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Financial Support for Families

Serpell Primary understands that some families may experience financial difficulty from time to time, if you would like to confidentially discuss alternative payment arrangements, contact our School office on 03 9842 8182 or email serpell.ps@education.vic.gov.au

Payment Method

COVID safe Parent Payments for 2021 will be made directly through our book bag supplier, ROSS OFFICE SUPPLIES. Your child's Book Bag will be delivered to your home by the book supplier. Please see page 3 for payment and delivery instructions.

Refunds

Any refund enquiries need to be directed to the General Office.

For further information on the Department's Parent Payment Policy can be viewed on the Serpell website under Policies.

Yours sincerely,
Wilma CULTON
Principal

Richard TURNER
School Council President

FEE SCHEDULE

Please find the itemised list of Essential Student Learning Items for your child/children for 2021.

Essential Student Learning Items Per Child	Amount
Book Bag – (itemised list enclosed with book bag) <i>Prep Students will receive their take home reader bag and journal along with their Handwriting Text Book from their teacher in 2021</i>	\$ 60.00
Art / Craft Consumables – e.g. Glitter, clay, paint, feathers, PVA glue	\$ 30.00
Online Subscriptions – e.g. Reading Eggs, Seesaw, Mathletics, Sunshine Media	\$ 30.00
Languages (Cultural Cooking Experience ingredients)	\$ 10.00
Consumables for Integrated Subjects – e.g. STEAM, Leadership, Digital Technology	\$ 20.00
Essential Assessment Subscription	\$ 10.00
TOTAL AMOUNT PAYABLE PER CHILD	\$160.00

CAMP, SPORT & EXCURSION FUND (CSEF)

CSEF is provided by the Victorian Government to assist eligible families to cover the costs of school incursions/excursions, swimming, camp and sporting activities. If you hold a valid means-tested concession card you may be eligible for CSEF. This allowance is paid directly to the school to use towards expenses relating to excursions/incursions for the benefit of your child.

Please complete the application form and email it to the school along with a copy of your Health Care Card to serpell.ps@education.vic.gov.au before Thursday 28th January 2021.

EXCURSION LEVY – PREP ONLY

An invoice for \$80 (this is an approximate amount) for the 2021 Excursion Levy will be emailed to you in February from the school. This covers excursions and incursions (COVID-19 permitted) that will be taken during the year, excluding swimming. If you have successfully submitted an application for CSEF you will not be required to pay this amount.

FULL INSTRUCTIONS FOR PAYMENT AND DELIVERY ON THE FOLLOWING PAGE

Web Link: www.booklist.officebrands.com.au/croydon

School Access Code: X7UMPP

(Please note due to COVID 19 this is the ONLY method of payment and book collection available)



2021 BOOKLIST

Open for Ordering 24th November 2020

Last Day for Orders MONDAY 11 JANUARY 2021*

ORDER ONLINE

1. Booklist Website - www.booklist.officebrands.com.au/croydon

Enter School Access Code: **X7UMPP**

Select: [Create an Order](#)

2. Enter Details

Separate orders are required for each child

Enter your child's name and select their year level for 2021

When finished, click on: [Add order to Cart](#)

Review your order: Check Name and Year Level (Edit Order if required)

Select: [Checkout](#) **Or** [Add another Student](#)

3. Checkout

Home Delivery Charges

\$15 – 1 Pack, \$18 – 2 Packs, \$20 – 3+ Packs

Payment methods available are MASTERCARD or VISA only.

Select: [Submit Order](#)

An email is sent to the email address on your order with your purchase details.

IMPORTANT INFORMATION

Last Day for Orders – 11 January 2021

Delivery – Contactless, COVID safe delivery to your home – please indicate any delivery instructions.

***Late orders** will be accepted after 11 January 2021 but will incur a \$15 late fee and may not be available for the start of school.