



SERPELL PRIMARY SCHOOL

Tuckers Road, Templestowe, 3106
ABN 59 348 376 138

Telephone: 03 9842 8182

Email: serpell.ps@education.vic.gov.au

No. 5168

November 2023

Dear Parent/Guardian,

Serpell Primary School is looking forward to another great year of teaching and learning and would like to advise you that Serpell's voluntary Parent Financial Contribution for 2024 will be \$180 (plus \$80 Excursion/Incursion Fee for all year levels, plus a \$50 Senior School Sport fee for year 6).

As one of the top 5 performing schools in Victoria, our school payments are exceptionally low when compared to other schools and we strive to keep costs to a minimum for our families. In 2023, 97% of our families paid, which meant that we all shared equally.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all you support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Wilma Culton
Principal

Marjan Hajjari
School Council President



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Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Year Prep to 6 Book Bag – delivered to your home in a Covid safe way Prep students will receive their take home reader bag from their class teacher Students in Prep to Year 4 will receive their Specialist Writing Book from their class teacher Year 6 students will receive their 2024 Diary from their class teacher These items will belong to the student for them to bring home at the end of the year</i>	\$100.00
<i>Year Prep to 6 classroom consumables, materials & equipment</i> <ul style="list-style-type: none">• Art – e.g. paint, crayons, canvas, glitter, coloured paper (\$10)• Mathematics – e.g. numeracy blocks (\$10)• English – e.g. book boxes (\$10)• Sports – equipment (\$10)	\$40.00
<i>Year Prep to 6 Online Subscriptions</i> <ul style="list-style-type: none">• Mathletics• Reading Eggs• Seesaw• Mangahigh• Brainpop	\$20.00
<i>Year Prep to 6 Integrated Subjects – e.g. STEAM, Leadership, Digital Technology</i>	\$20.00
Total Curriculum Contributions	\$180.00

Extra-Curricular Items and Activities

Serpell Primary offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis and will be offered throughout the year such as swimming, camps (year 3 to 6), excursions and incursions.

Extra-Curricular Items and Activities	Amount
Excursions/Incursions Contributions (excluding Camp & Swimming) – All year levels	\$ 80.00
Year 6 Interschool Sports program (covers cost of transport)	\$ 50.00

Financial Support for Families:

Serpell understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF) for eligible Health Care Card Holders
- State School Relief (SSR)

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Business Manager, 9842 8182 or email serpell.ps@education.vic.gov.au

Refunds:

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

Payment method

1. Go to

booklist.officebrands.com.au/croydon

Enter the unique School Access Code: **ultrafish24**

Select: Create an Order



2. Separate orders are required for each child

Enter your child's name, Student Code and select their year level for **2024** (see table below)

When finished, click on: Add order to Cart

Review your order: Check Name and Year Level (2023) – edit order if required

Select: Checkout **OR** Add Another Student

3. Home Delivery Charges (contactless delivery to your home)

\$17.50 – 1 Pack, \$21.90 – 2 packs, \$25.95 – 3+ Packs

MAKE SURE YOU HAVE ENTERED YOUR CHILD'S YEAR LEVEL FOR 2024

Select: Submit Order

An email is sent to the email address on your order with your purchase details.

LATE ORDERS will be accepted after 29 December 2023 but will incur a \$15 late fee.

STUDENT CODE	FAMILY NAME	STUDENT	2024 YEAR LEVEL

If you are the holder of a Valid Health Care Card you may be entitled to the CSEF (Camps, Sports & Excursions Fund) payment to cover the cost of the Excursion / Incursion payment. Please contact our office for an application form and provide a copy of your Health Care Card before the 15th December 2023

ORDER BEFORE 29th DECEMBER 2023

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.